

## Tetsworth Primary School Accessibility Action Plan 2025–2028

Lead staff: SENDCo – Sarah Braund | Headteacher – Sarah Spencer

### A. Increasing Access to the Curriculum

| Target / Aim                                                       | Actions                                                                                                    | Timescale            | Responsibility          | Success Criteria / Evidence of Impact                                                  |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------|-------------------------|----------------------------------------------------------------------------------------|
| Ensure every child can access a broad and balanced curriculum      | Annual audit of pupil needs; update provision map; ensure all medium-term plans show inclusive adaptations | Autumn term annually | SENDCo / HT/ Teachers   | 100% of lessons show inclusive practice; SEND pupils make expected or better progress  |
| Strengthen staff expertise in adaptive teaching and neurodiversity | Deliver targeted CPD on autism, sensory regulation, ADHD and SEMH strategies; peer observations            | Termly 2025–2028     | SENDCo / HT             | Staff confidence surveys show improvement; consistent differentiation in lesson visits |
| Embed pupil voice in curriculum design                             | Introduce half-termly pupil feedback for SEND/disability pupils; use insights to adapt environments        | Ongoing              | SENDCo / Class Teachers | Pupil feedback indicates increased engagement and belonging                            |
| Improve participation in enrichment and clubs                      | Audit participation; remove barriers (cost, access, supervision); provide tailored support                 | Annual               | Headteacher / SENDCo    | Participation rate of SEND pupils in clubs matches school average                      |

|                                        |                                                                                          |           |           |                                                                |
|----------------------------------------|------------------------------------------------------------------------------------------|-----------|-----------|----------------------------------------------------------------|
| Strengthen use of assistive technology | Expand access to speech-to-text, reading support apps, and visual aids; provide training | 2025–2027 | SENDCo/HT | Assistive tools actively used by pupils; improved independence |
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## B. Improving Access to the Physical Environment

| Target / Aim                                               | Actions                                                                             | Timescale | Responsibility                      | Success Criteria / Evidence of Impact                                     |
|------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------|-------------------------------------|---------------------------------------------------------------------------|
| Maintain full physical accessibility of all learning areas | Conduct annual accessibility audit and report to governors; act on findings         | Annual    | Headteacher / Site Manager / SENDCo | Site remains accessible; governors' minutes show actions taken            |
| Improve sensory accessibility of the school                | Create calm or low-sensory zones; review acoustics and lighting                     | 2025–2027 | SENDCo / Site Manager               | Reduction in sensory-related behaviour incidents; positive pupil feedback |
| Ensure all emergency procedures include pupils with SEND   | Review and update PEEPs termly; include pupils in drills                            | Termly    | SENDCo / Headteacher                | All drills successful; safety needs met                                   |
| Plan for accessibility in future projects                  | Review all new works/refurbishments for compliance with Building Regulations Part M | Ongoing   | Governing Body / Headteacher        | New facilities meet accessibility standards; no reported access barriers  |

## C. Improving Delivery of Information

| Target / Aim                                               | Actions                                                                                        | Timescale | Responsibility         | Success Criteria / Evidence of Impact                  |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------|-----------|------------------------|--------------------------------------------------------|
| Ensure all school information is accessible to all parents | Provide all letters and forms in plain English; offer translations, large print, and easy-read | Ongoing   | School Office / SENDCo | Parent survey shows ≥95% find communication accessible |

versions

|                                                  |                                                                                          |           |                      |                                                                                   |
|--------------------------------------------------|------------------------------------------------------------------------------------------|-----------|----------------------|-----------------------------------------------------------------------------------|
| Improve digital accessibility                    | Audit website for compliance; ensure images have alt text and PDFs are accessible        | 2025–2026 | Headteacher          | Website passes accessibility checks; positive feedback from parents               |
| Increase access to spoken and visual information | Add captioned videos and visual supports for key updates; use symbols in pupil materials | 2026–2028 | SENDCo / Headteacher | Improved engagement from parents and pupils with communication barriers           |
| Train all staff in accessible communication      | Annual refresher training on accessible document design and inclusive communication      | Annual    | SENDCo / Headteacher | Staff confidently produce accessible materials; consistent approach across school |