

**TETSWORTH PRIMARY SCHOOL
COVID-19 – PLAN FROM MARCH 8th 2021
INFORMATION FOR PARENTS**

High Street, Tetsworth, Oxon, OX9 7AB

Telephone 01844 281328



Emails: office.2456@tetsworth.oxon.sch.uk
head.2456@tetsworth.oxon.sch.uk

Website: www.tetsworth.oxon.sch.uk

Covid-19 Information for Parents

HOW WE PLAN TO REDUCE RISKS FOR PUPILS PARENTS AND STAFF

The well-being of your children continues to be of the utmost importance to all of the staff at Tetsworth Primary School. On Monday March 8th we are delighted to be welcoming all pupils back into school following the National Lockdown that started on Tuesday January 5th 2021.

Whilst acknowledging that children in school will find maintaining social distancing of 2m very challenging, we will still be encouraging, modelling and promoting safe distancing for both pupils and staff.

In addition we will continue to comply with the DfE hierarchy of measures, which are as follows:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- keeping indoor spaces well ventilated
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable
- engaging in the Asymptomatic Testing programme for Primary Schools

Asymptomatic Testing for Staff in Primary Schools

Staff in primary schools, junior schools, school - based nurseries and maintained nursery schools are being encouraged to take part in a twice weekly testing programme designed to identify adults who have Covid 19 but have no symptoms. It is voluntary for staff to participate.

These tests are administered at home and results (positive/negative/void) are reported to NHS Test and Trace and to school. Most staff will be conducting these tests on a Sunday evening/Monday morning and a Wednesday evening/Thursday morning.

In the event of a staff member testing positive for COVID19, we would potentially have to close a bubble and direct children to self-isolate at very short (on the day) notice. If this happens you will get an e-mail message by 8:15 a.m. We will also place it on the TPS Facebook page.

Statistics suggest that this will not be a regular occurrence, but we do of course need to be prepared.

Asymptomatic Testing For Members Of Households, Childcare Or Support Bubbles Of School Staff And Pupils

The government has just announced that families of children in school can access regular, twice weekly, lateral flow testing. Please note, at this stage these are for adults not children. We would strongly encourage you to engage with this testing programme as it will further reduce the risk of the spread of coronavirus in our community.



Please open the link below for information on how to access your home testing kits:

<https://www.gov.uk/guidance/rapid-lateral-flow-testing-for-households-and-bubbles-of-school-pupils-and-staff>

Pupil or Member of your Household Proving Positive for Covid 19

Pupils, staff and other adults **must not** come into the school if:

- they have one or more coronavirus (COVID-19) symptoms
- a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms
- they are required to quarantine having recently visited countries outside the Common Travel Area

Anyone with coronavirus symptoms must book a PCR test. Please inform the school if you or a member of your household or support or childcare bubble proves positive for Covid 19.

If anyone in our school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), **they will be sent home immediately** and we will ask you to book a CPR test. Other members of your household (including any siblings and members of your support or childcare bubble if you have one) should self-isolate whilst waiting for the result of this test.

It is essential that we have a contact number that will enable your child to be picked up within 20 minutes of the school ringing you.

Outcome of the Test

Negative result – your child may return to school once they are feeling completely well.

Positive result – your household (plus members of your support bubble or childcare bubble if you have one) must self- isolate for 10 days from the date of the test. (Day 1 is taken as the day after the test was taken).

You must inform the school of your test result. This should be done by e-mailing:

office.2456@tetsworth.oxon.sch.uk between 8.00 – 4.00 Mon – Thurs

head.2456@tetsworth.oxon.sch.uk between 8.00 – 4.00 on a Friday and at weekends

If a member of the School Community (Pupil or Staff) Records a Positive Result

On being made aware of a positive test result the school will inform the parents of all pupils who have been in close contact with that pupil or staff member within the 48 hour period prior to them taking the test.

These pupils, plus any staff members who have been identified as being in close contact, will need to self-isolate for 10 days from the date that the test was taken. Any pupil or staff member proving positive within this 10 day period will need to begin the 10 day self – isolation period from the date that they took the test.

Please ensure we always have an e-mail address and contact number that would enable you to pick up your child/children quickly in the event of us having to close a bubble/the whole school part way through the school day.



Where possible we will try to contact you via e-mail outside of school hours.

We will also put a notification on the TPSA Face Book page.

Staggered Hours

We have a one-way system for when you drop off and collect your child. **Only 1 adult per family should come onto site when dropping off or picking up.**

Start of the Day

Please arrive as close as possible to the allocated time:

- **Enter the site via the back gate** – the waiting area has been marked out to ensure a 2 metre distancing rule is adhered to.
- Staff will be in the playground area controlling the flow of children onto the site.
- Once you have handed your child over **please leave the site immediately** via the ramp/main gates.

End of the Day

Again, please arrive as close as possible to the allocated time:

- **Enter the school via the back gate** and using the markings to guide you please socially distance whilst you wait for the children to be ready to be picked up. A member of staff will say when you are able to move forward to collect your child/children.
- **Please leave at least 2 metres between you and any other parent/family group** as you walk across the playground/down the ramp and off the site via the main gate.
- Please try to keep the flow so that family groups do not need to cross over each other.

Please stick to the precise timings we have given to ensure nobody is hanging around on site for longer than is necessary. We, in turn, will endeavour to be punctual at both ends of the day.

REMEMBER A FACE COVERING MUST BE WORN WHEN DROPPING OFF AND PICKING UP PUPILS.

Please ensure anyone who you have arranged to drop off or pick up your child/children is aware of these procedures and expectations.

Bubbles

Government guidelines permit school bubbles to be extended to allow children to receive full curriculum coverage. We will be operating as two bubbles – Nursery and Reception as one bubble and K.S.1 and K.S.2 as the second bubble. However, within the second bubble we will have a timetable that minimises movement and contact between pupils as much as is possible. The principle of bubbles is to ensure that contact between children and staff is kept to a minimum so helping to reduce the risk of infection. We have balanced this principle with the educational and emotional well-being of the children.

Each bubble will have a team of regular staff plus designated classrooms, toilet facilities and outdoor space to use throughout the day. Lunches will also be eaten within designated areas.

CLASS ORGANISATION From MARCH 8th 2021

MORNINGS	AFTERNOONS
CLASS 1	
Miss Braund /Mrs Saville – Nursery	Miss Braund /Mrs Saville – Nursery
Reception	Reception
T.A. – Mrs Marriott	T.A. – Mrs Marriott
Class 1 will be in the present Class 1 area	
CLASS 2	
Mr Surman - Year 1	Mr Surman - Year 1



Year 2	Year 2
Year 3 – with Miss Goldsmith/ Mrs Hall for the core subjects	Year 3
T.A. – Miss Green/Mrs Morgan	T.A.s – Miss Green /Mrs Morgan
The Hall is being used as a classroom for Class 2	
CLASS 3	
Mrs Hall (Mon/Tues/Thurs/Fri) MrsMcHardy (Wed) Year 4	Mrs Hall (Mon/Tues/Thurs/Fri)Mrs McHardy (Wed) Year 4
Year 5	Year 5
Year 6	Year 6
Year 3 to join with this group for core subjects Miss Goldsmith/ Mrs Hall to deliver core subjects with Years 3-6 in the mornings	Miss Collins/ Mrs Mann
T.A.s – Miss Collins/Mrs Morgan/Mrs Whitworth and Mrs Mann (job share)	
Class 3 to use the 2 classrooms used by Class 3 as previously	

All classrooms will be cleaned thoroughly at the end of the day. Table tops will be cleaned throughout the day by the staff in the bubble.

Each bubble will have their own first aid kit, resources and sports equipment which will remain with them throughout the week. Each child will have their own supply of stationery that only they can use.

Where practical, internal doors will be propped open so that no one needs to touch them.

An area within the New Build has been allocated as a medical room for any pupil or staff member showing signs of COVID-19 symptoms. This room is well ventilated and has facilities and access to PPE equipment as well as a phone so that parents can be contacted immediately.

What to Bring and Wear

We will be asking children to wear school uniform when they return. We encourage regular washing of clothes to all staff and pupils.

Children will not be changing for PE so they may come to school dressed in school PE clothes and wear trainers on the days that their PE lessons are scheduled.

Children may bring **a small bag** into school. It must be **small enough to fit into a locker** if they have been allocated a locker, or have a **handle that will fit securely on their peg** if they have been allocated a peg. They must only bring in their **named water bottle (water only), healthy snack (K.S.2), coat, wellington boots/outdoor shoes** as requested and **a hat**. All Nursery, Reception and Year One children are asked to bring a change of clothes which can be kept in a bag on their pegs for the term.

Toys will not be allowed to be brought into school from home.

READING

From March 8th – March 31st we are encouraging all pupils (R – Year 6) to read at home for 20 plus minutes each evening. Please use **Phonic Bug** Club and/ or **Reading Eggs** for Reception aged pupils, **Reading Eggs** for pupils in Years 1 and 2 and **Eggspress** for pupils in Years 3 - 6. If you need log-in details then please contact your teacher using your Class e-mail. All pupils enjoy sharing books with others but this is particularly important for language development and



comprehension in EYFS and KS 1 pupils so do please read to your child/children whenever you can.

ACHIEVEMENTS

Golden Book/WOW moments and **#goingtheextramile** – please continue to tell Mrs Bestley via your Class e-mail or the TPSA Facebook page when your child has completed a book/had a WOW moment or deserves a #goingtheextramile certificate. They can then be included in our Golden Book and/or have their achievement noted in our weekly updates on our web-site.

Do please continue to visit our web-site to see the fantastic work that is being done in school and to share in our weekly achievements.

<https://www.tetsworth.oxon.sch.uk/news-events/>

<https://www.tetsworth.oxon.sch.uk/curriculum/weekly-achievements/>

Lunch Arrangements

Hot meals can be ordered as usual from Dolce. Packed lunches can be brought in disposable or easily wiped containers.

Free snacks are available for EYFS and KS1 pupils. KS2 pupils may bring in a healthy snack from home (fruit/raw vegetables/bread sticks).

Attendance

Registers will be taken each morning as usual and you will be contacted if we are expecting your child and they are not present. All children are expected to return to school on Monday March 8th and any unexplained absence will be marked as unauthorised.

Illness/absence needs to be reported in the usual way (by telephone or e-mail before 9am). You **must not** send your child to school if they are displaying any COVID-19 symptoms. If a child or adult has a **confirmed case** of COVID-19, they will need to isolate at home for 10 days in line with government regulations (see appendix for latest Public Health England Guidance).

The office will not be open for face-to-face drop-ins and queries at the start and end of the day. The admin staff will be available via the telephone or e-mail.

Hygiene and Cleaning

Children and staff will be washing their hands regularly throughout the day with soap and water. If your child has sensitive skin or an allergy, please provide them with their own soap. Within each bubble, there will also be a hand sanitising pump which will be used in addition to hand washing routines.

Staff will be responsible for cleaning their bubble environment throughout the day and the whole school site will be cleaned thoroughly at the end of the day.

Support from you

We are committed to following Government Guidelines and making our school day as safe as possible and we ask that you do the same by observing social distancing and other measures we have outlined. To comply with current regulations we must remind you that meeting in large groups (mingling) is still prohibited so please make sure you do not congregate around the school site and surrounding communal areas after drop-off and pick-ups. The school will continue to adopt safety measures in order to give your children the safest school opportunities possible.

It would undermine all of our efforts and careful planning if families and children did not abide by the Government's current social distancing rules when out of school – and such breaches of



common sense and choosing to ignore the Government's Hands, Face, Space message could possibly lead to closure of some year groups or indeed the whole school.

We have been grateful for your support over the past few months and are delighted to be able to have all of our children back on site from Monday March 8th.

For any further questions, please do not hesitate to contact the school via e mail.

office.2456@tetsworth.oxon.sch.uk

Best wishes

Mrs A.M. Charlton
Head of Teaching and Learning

Mr P. Hankey
Executive Headteacher

